

BREEZEWOOD KENNELS



Thank you for booking with Breezewood Kennels!
We look forward to having your feline companions board with us!

To guarantee & hold this reservation, you must complete and return (no later than 3 days from the date of this email), our "New Client Form" (found below). Please complete & return the attached form(s) (For multiple cats complete only top sheet for each cat) via scan & email/pdf; fax (571-441-6001), or leave in our front porch drop box. In addition to this form, please attach the current shot records which includes a current Bordetella & rabies. (see details below). This form is to ensure their stay with us is a great one, so we need to learn a little more about them prior to your arrival!

CHECKLIST PRIOR TO ARRIVAL

NEW CLIENT FORM:

This is a one-time form. If the form is not received by the requested date above you will receive a pending cancellation notice.

REQUIRED VACCINATIONS & SEXING:

All cats prior to boarding are required to have the following vaccines:

- Rabies
- Feline Distemper
- Feline Leukemia

All cats over a year old (no longer a kitten) are required to be spayed or neutered. No exceptions. Kittens (under one year of age) are not required to be spayed or neutered and shall only be required to have age appropriate vaccinations.

FOOD, FOOD CONTAINERS & MEDICATIONS:

All kibble foods are required to be in a hard plastic lidded container and labeled with the cat's name & feeding amounts. No need to pre-bag in daily rations. If two or more cats share the same food you can use the same container. If your cat's stay is lengthy, you can bring the extra food in a bag and we will refill the container provided. If you forget your container one will be provided at check in for a fee.

We provide sanitized bowls for food (both kibble & canned); so no bowls from home please.

IMPORTANT - There is NO CHARGE for administering daily oral medications or vitamins. Please note: We will only place the medication in a high value meat/can (provided by owner) in your cat's food. We will not attempt to administer pills directly into the mouth. Highly recommended to purchase a liquid form of said medication for their stay. If your cat is taking more than one medication, we ask that you bring those medications in a daily or AM/PM plastic pill dispenser tagged with your cat's name on the dispenser. This is to ensure proper dosage & times, etc. Should you forget this dispenser, you will be asked to fill a loaner dispenser before departure. No "sharing" of cattery enclosures for cat's receiving medication.

LITTER BOXES & DRINKING WATER

We provide disposable litter boxes & unscented litter. Maintaining the highest sanitary standards with no residual odors from previous guests.

Not sure about your feline but ours have always loved fresh running water especially flowing from our bathroom faucets! Our cattery fountains are filtered and actually simulates the water flowing from faucets and fountains. This not only encourages cats to drink more water, but also has a beneficial effect on your pet's kidney health. Offered 24/7.

FRESH GRASSES:

A pot of organic grass can be grown for your feline, a few days upon arrival, for a fee of \$17.50. This service is an ala-carte option. Turns out, eating green leafy plants is actually an extremely common behavior for both wild and domestic cats, despite their carnivore diet. Many cats love to eat grass and need it for their digestion, which has inspired us to cultivate & offer our own organic cat grass.

PAYMENT:

DUE UPON ARRIVAL

- **5% discount for cash/ green stuff only**
- All credit/debit cards accepted (+3% service charge charged by cardholder)
- Personal Checks - No Fee but not considered cash.
- SURCHARGES for 4th of July; Thanksgiving; Christmas; to offset additional staff.

STANDARD CHECK IN - CHECK OUT

Standard Check-in Window: 5:00-6:00 P.M.

Standard Check-out Window: 8:00-~~8:00~~**8:45** A.M.

Other check in/out windows (rates for one cat) are available for an additional fee:

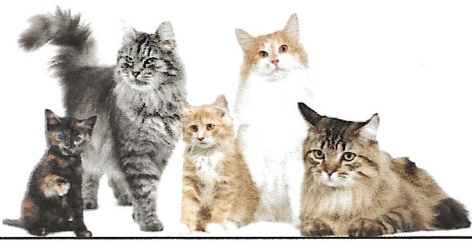
- Morning check in 8:00-8:45 am \$30
- Mid Afternoon Check-in:1-2 pm \$20
- Mid Afternoon Check-out:1-2 pm \$25
- Late Afternoon Check-out; 5:00 – 6:00 pm - \$45 (w/opt to stay over until morning)

FUTURE RESERVATIONS & CANCELLATIONS:

Online reservations can be made on our website at www.breezewoodkennels.com

We require a 7-day notice for all cancellations in part or in whole. 50% of booking will be charged to the credit card on file for any cancellation less than 7 days. Two weeks notice is required on all holiday bookings such as Spring Break, Christmas, Thanksgiving etc. and reservations over two weeks.

Please let us know if you have further questions!



CAT BOARDING AGREEMENT

Breezewood Kennels

OWNER INFORMATION

Owner Name: _____
Street Address: _____ City, State, Zip: _____
Home Phone: _____ Work Phone: _____
Cell Phone: _____ Email Address: _____

CAT INFORMATION

Cat's Name: _____ Spayed/Neutered **Y or N** Sex: M or F
Age: _____ / _____ Breed: _____ Color/Markings: _____

Please check "**All Applicable**":

<input type="checkbox"/> Boarded Before	<input type="checkbox"/> Destructive Chewer	<input type="checkbox"/> Rescued/Shelter Cat	<input type="checkbox"/> Food Allergies _____
<input type="checkbox"/> Will allow to be picked up	<input type="checkbox"/> Likes other cats	<input type="checkbox"/> Good w/strangers	<input type="checkbox"/> Indoor Only
<input type="checkbox"/> Declawed	<input type="checkbox"/> Bit a Person	<input type="checkbox"/> Has shown "any" aggression towards people.	

Other Special Needs/Comments: _____

FEEDING

Type of Food: Kibble _____ (Brand) Canned _____ (Brand) Other _____ (Brand)

Amounts Per Feeding & Feeding Schedule
Ex. ½ can 2x Daily & free feeds kibble

All dry food/kibble must be brought in a hard plastic, lidded, resealable container; Please label kibble container with your cat's name & food rations.

MEDICAL INFORMATION

Veterinarian's Name: _____

Veterinarian's City, State: _____ Telephone Number: _____

Cats must be vaccinated against rabies, feline distemper, and feline leukemia, (FeLV/FIV) before boarding.; (Copy of veterinarian's shot records must be submitted with this application).

SEE NEXT PAGE ON BACK 

All pets entering Breezewood Kennels must be clean and flea free. If upon inspection, this is not the case, a topical once a-month flea treatment will be applied at Owner's expense, not to exceed \$25, unless client has listed a medical reason not to.

EMERGENCY CONTACT INFORMATION

Name: _____ Telephone No. _____

Address: _____

Relationship: _____ Does Cat Know This Person? _____

UNDERSTANDINGS AND AGREEMENTS

Owner agrees to prepay Breezewood Kennels for all scheduled boarding services at the time of said cat's check-in. Owner also agrees to pay in full to Breezewood Kennels, all additional expenses and/or additional boarding fees incurred during said cat's stay at Breezewood Kennels at the time of said cat's check-out. Owner understands that if pet is not picked up within 5 calendar days after the day pet is scheduled for pick up, pet shall be deemed abandoned. Breezewood Kennels then has the right (CHAPTER 27.4 OF TITLE 3.1 OF THE CODE OF VIRGINIA) to place pet with a new owner without recourse. Owner shall remain liable for all boarding and other fees.

Owner specifically represents to Breezewood Kennels that said cat has not been exposed to rabies or distemper within a thirty-day period prior to boarding. Breezewood Kennels requires proof of current Rabies, Distemper and Feline Leukemia vaccinations. All said cats are checked for external parasites (fleas/ticks) upon entry to the facility. If any external parasites are found, they will be treated accordingly, and Owner will be responsible for those expenses.

For any reason, Owner agrees that if said cat become ill, experiences an accident, injury or if the state of the animal's health otherwise requires professional attention, Breezewood Kennels, in its sole discretion, may engage the services of a veterinarian of its choosing, or administer medicine, or give other requisite attention to the animal, and the expenses thereof shall be paid by Owner or his agent.

Breezewood Kennels shall exercise due and reasonable care for said cat. Except to the extent due primarily to the negligence of Breezewood Kennels, Owner releases Breezewood Kennels and its staff, and will hold Breezewood Kennels and its staff harmless, from any liability or loss attributable to death, injury, escape, illness or loss of pet or from any liability or loss from any acts or condition of pet, including without limitation, damage to property, persons or animals. In no event shall liability of Breezewood Kennels or its staff, even for negligence, gross or otherwise, exceed \$100, and Owner will hold Breezewood Kennels and its staff harmless from any liability or loss in excess of this amount. Owner understands and agrees that Owner will be liable and will pay Breezewood Kennels for any damage to said premises or property caused by Owner's cat(s), excluding reasonable wear and tear.

CANCELLATION POLICY

Our boarding facility has limited space and is frequently at 100% occupancy. This forces us to turn potential boarders away. When clients pick-up their cats early, cancel reservations, or change reservations without adequate notice, it is frequently too late for us to fill the space that we reserved for them because the boarders that we turned away have already made other arrangements. This causes us to lose a tremendous amount of income. Due to the loss of revenue as a result of no-shows, untimely cancellations, schedule changes, and early pick-ups, we have implemented the following cancellation policy: **We require a 7-day advance notice for all cancellations in part or in whole. 50% of booking will be charged to the credit card listed below for any cancellation notice given less than 7 days (2 weeks for holiday bookings) before the first day of the boarding reservation.**

"REGARDLESS OF HOW PAYING AT CHECK IN" ALL RESERVATIONS MUST BE SECURED BY A VALID CREDIT CARD (KEPT ON FILE)

CREDIT CARD NO. _____ EXPIRATION _____ SECURITY CODE _____

THERE ARE NO REFUNDS OR CREDITS FOR EARLY RETURNS/PICKUPS

It is understood by Breezewood Kennels and said Owner, or his agents and or assigns, that all provisions of this Contract shall be binding upon both parties thereunto for this visit and for all subsequent visits.

Owner's Signature

Date of this agreement

We Accept the Following Payment Types:

Good Checks *Cash (**5% Discount for Cash - Green Stuff Only**) *Credit/Debit Cards (3% Surcharge Applies)

